



## Rome Catholic School 2019-2020 Before & After School Care Program

These programs are open to Pre-K 3 year olds through Grade 6 students, and are offered for the convenience of parents of Rome Catholic School to provide a secure, supervised environment for their children before and after regular school hours.

### **Before School Care Program:**

**Parents must drop off their child in the rear parking lot and walk the student to the cafeteria door (there is a call button next to the door).**

Time: 7:00 am – 7:30 am

When: Every day when there is a full day session or 2 hour delay of school.

**\*NOT offered on Half Days, Snow Days, or any day that school is not in session.**

Please note that at this time there is no charge for the Before Care Program; however, if we have enrollment that exceeds our current budgeted staffing for this program, a minimal charge may be implemented in the future.

Students who wish to purchase breakfast daily may remain in the cafeteria from 7:30 to 7:50.

### **After School Care Program:**

Time: 2:30 pm – 5:30 pm sharp

When: Every day when there is a full day session of school.

**\*NOT offered on Half Days, Snow Days, No After School Activity Days (weather related), or any day that school is not in session.**

### **Activities:**

Includes a snack, arts and crafts, play/learning centers, time to complete homework, and outdoor play/gym time (sneakers are required).

### **Daily Rates:**

- 1<sup>st</sup> Child: \$6.00/hour and will be prorated
- 2<sup>nd</sup> Child: \$5.00/hour and will be prorated
- 3<sup>rd</sup> Child: \$4.00/hour and will be prorated

### **Reservations:**

Monthly reservation sheets will be sent home prior to the start of each month. Please fill out one form for each child. If you have a change during the day, please call the office at 315-336-6190 to advise of the change. In order to have appropriate staffing, we require these forms to be completed and returned each month.

### **Billing:**

Statements will be mailed at the end of each month. Payment is due within 2 weeks. **If there is an outstanding balance your child may not be able to attend After School Care.** Please do not send any payments prior to receiving a statement. Checks should be made payable to Rome Catholic School. Please include your child's name on the check or indicate on the envelope when paying cash. If you prefer to pay in cash, you may do so at the Main Office and must bring exact change.

All policies, rules and regulations contained in the Rome Catholic School Handbook apply to the After Care Program. Rome Catholic School reserves the right to modify these policies, rules and regulations when the school deems it necessary.